



KINGSTON YACHT CLUB GENERAL MANAGER

For over a century, the Kingston Yacht Club has been a port-of-call for the finest traditions of Great Lake Sailing-and so much more. The KYC Board invites you to join our team as the club's next General Manager.

Reporting to the Board, you will be responsible for ensuring the effective utilization of all of the club's human, material, financial, and information resources, managing the club's day-to-day operations, providing leadership to all staff and volunteers, supporting the Board in its strategic planning, policy development and financial management decision-making, maintaining the highest levels of service, fostering member engagement, and maintaining a positive and safe environment for all members, staff, and visitors. A full job description can be found at <https://kingstonyachtclub.ca/hiring>

The ideal candidate will have the following key qualifications and skills:

- Bachelor's degree in Business Administration, Hospitality Management, or a related field, or an equivalent combination of education, training, and experience.
- Significant years of successful senior management experience preferably in a non-profit setting managing recreational, hospitality, or membership-based organizations.
- Strong leadership and interpersonal skills with the ability to work collaboratively with staff, members, volunteers, and the Board of Directors.
- Financial acumen, with experience in budgeting, financial analysis, and reporting.
- Excellent communication skills, both verbal and written, with the ability to engage and inspire diverse groups of stakeholders.
- A passion for boating, water-based activities, and the mission of the Kingston Yacht Club.
- Ability to work flexible hours, including evenings, weekends, and holidays, as required by club events and operations.
- Familiarity with the recreational boating industry and harbour operations (preferred).
- Knowledge of risk management and safety regulations (preferred).
- Eligible to work in Canada on an ongoing basis.

This position offers a benefits package and a starting salary range of \$90,000 to \$105,000 based on qualifications, with a beautiful location in Kingston on the shores of Lake Ontario.

Qualified applicants are invited to submit their cover letter and detailed resumé as soon as possible by email to stevenpotterassociates@gmail.com. Please ensure the subject line of your email states "Competition KYC-GM".

The KYC is an equal opportunity employer. We welcome and encourage applications from people with disabilities and accommodations are available upon request for candidates taking part in all aspects of the selection process.

All applications will be acknowledged and kept confidential by the Selection Committee. Applicants will be considered and interviews held as resúmes are received. The desired starting date is September 2, 2025. We look forward to hearing from you.