

## **CLUB RACE OFFICER (CRO)**

Effective February 1, 2023

### **Description**

- Club Race Officer (CRO) is the second of four levels of Sail Canada certification for Race Officers.
- A CRO is able to run evening and weekend races at the club level.
- Working with the Organizing Authority as a key member of the Race Committee for safe and successful on the water activities of a regatta.
- Depending on your role, you may be responsible for:
  - Preparing Sailing Instructions.
  - Assigning personnel to operational roles on the water.
  - Starting and finishing races ('running races').
  - Ensure that scoring is correct and published soon after each race is completed.
  - Ensuring the correct equipment is available.
  - Safety.
- Certification is valid for four years. See RMSC Policy 1.

### **Requirements**

- Successful completion of the 12-hour Sail Canada CRO Race Management Course presented by a Sail Canada Race Management Course Conductor within four years prior to application.
- A record of at least two (2) club level events showing practical experience in Race Committee organization and as Race Officer (RO).
- Agree to abide by the Sail Canada Code of Conduct.
- It is required that Sail Canada has an image of the candidate's Pleasure Craft Operator Card (PCOC) and Restricted Operator Certificate (Maritime) (ROC (M)) on file. Equivalent or superior certifications will be accepted at the discretion of the RMSC.

### **Training Book Requirements**

- Join the Race Committee Team!
- Current Racing Rules of Sailing (Sail Canada version).
- Current edition of Sail Canada Race Management Reference Manual. (Available online).



### **Certification Process**

- Certification as a Sail Canada CRO is managed by the Provincial Sailing Association (PSA) Race Management Certification Committees. See RMSC Policy 5.

### **Using the online or paper application form be prepared to submit the following information:**

- A record of successful completion of Sail Canada CRO Race Management Course (12 hour course).
- The names of two Race Officers, Regatta Organizers or Yacht Club Officials with whom or for whom the applicant has worked.
- Event Log listing regattas you have run or worked on, the courses you have taken and race management training seminars you have assisted with.
- Certification requires a signed copy of the Race Officials Code of Conduct (an Appendix of the Sail Canada Code of Conduct).

### **Recertification Process**

- Re-certification as a Sail Canada CRO is managed by the Provincial Sailing Association (PSA) Race Management Certification Committees. See RMSC Policy 5.

### **Using the online or paper application form, be prepared to submit the following information:**

- Evidence of having served on race committees at four or more events (minimum of running two club events) in the previous certification period.
- The names of two Race Officers, Regatta Organizers or Yacht Club Officials with whom or for whom the applicant has worked.
- Certification requires a signed copy of the Race Officials Code of Conduct (an Appendix of the Sail Canada Code of Conduct).

### **What is the next level?**

If you are enjoying race management you might consider working towards the Regional Race Officer level. A Regional Race Officer (RRO) manages the on the water activities of provincial, regional and national championships, utilizing a variety of race and course formats.

